



Kent Special Riding Program is a nonprofit organization dedicated to providing high quality therapeutic and recreational horseback riding instruction to physically, mentally, and emotionally challenged individuals in Kent and surrounding counties. KSRP strives to maximize the potential of all individuals involved in the program in a safe and stimulating environment.

KSRP is a volunteer-based program. We could not provide this special experience without volunteers to perform the *hundreds* of different tasks required to operate the program. These tasks range from scheduling Instructors, Aides and riders, horse care, and facility maintenance to fund raising, volunteer recruitment and scheduling, policy development, equipment purchases and repairs, hiring and managing our few paid employees, etc, etc, etc.

Despite the volunteer labor that keeps KSRP running, in 2016, it cost KSRP **\$256.80 PER RIDER** to provide 6 weeks of riding. This cost includes hay, grain, hoof trims and medical care for the horses, supplies to repair fences and automatic waterers, porta-john maintenance, brush-hogging the pastures, insurance to operate the program, telephone, postage, printing and website costs, continuing education and certification for our Instructors, and salaries, unemployment and withholding taxes for our Instructors, Aides and Horse Feeders.

In order to fulfill our Mission Statement and continue to provide high quality therapeutic and recreational horseback riding to our participants with our limited resources, KSRP has adopted the following policy.

1. First priority in scheduling classes is given to riders who were turned away in a previous session due to limited class offerings.
2. Second priority is given to riders “sponsored” by an active KSRP volunteer. Consideration is given to the amount and nature of the volunteer work performed by the rider’s sponsor. Examples of volunteer work include, but are not limited to:
 - a. Actively serving on the KSRP Board or a Committee (Winter Committee, Horse Medical Committee, Ways and Means Committee, Publicity/Marketing Committee, etc)
 - b. Actively volunteering at the Ride-a-Thon
 - c. Actively volunteering at a scheduled Work Day
 - d. Volunteering with one or more class other than the sponsored rider’s class
 - e. If none of these tasks interest you, please contact us at ksrp.org@gmail.com to suggest a way to use your time and talents to benefit KSRP.
3. After the above riders are scheduled, remaining riders are scheduled on a first-come, first-served basis.
4. Riders with multiple unexplained absences in a previous session will only be scheduled after all other riders have been placed, if there are openings remaining.
5. **NEW THIS YEAR:** ALL riders MUST have ALL forms submitted **TWO WEEKS BEFORE** the first class of the session. This includes returning riders who need to submit updated forms. Riders whose forms are not received two weeks before the session starts may lose their spot in the class. This is a new requirement we must follow. Forms should be mailed to: Kent Special Riding Program, c/o Lynn Schumacher, 9705 Morse Lake Ave., Alto, MI 49302.
 - a. Spring Session – All forms must be received by **April 3rd** (classes start April 17th)
 - b. Summer Session – All forms must be received by **June 12th** (classes start June 26th)
 - c. Fall Session – All forms for Saturday & Evening classes must be received by **August 26th** (classes start Sept 9th)
6. For 2017, we must raise our fee to **\$30** for each 6-week session. Please make checks payable to KSRP. As always, if you are unable to afford this fee, please let us know. We have scholarships available to help cover some riders’ costs.

A complete packet of registration forms is required for each student **two weeks before classes begin**. **A rider will not be put on a horse without their forms complete.** No exceptions!!

A. Parents/Riders should complete:

- 1) the Rider Registration and Emergency Treatment (RR1),
- 2) Parent/Guardian/Adult Rider Informed Consent and Release Liability Agreement (RR2), and
- 3) Parent/Guardian-Adult Rider Video, Film and Photography Release Form. (RR3)

B. Physician's Referral Form (RR4) must be completed by your **Doctor**. Usually, this referral can be filled out by the doctor's office without an additional visit by your child. **We have a weight limit of 225 lbs.**

C. If the rider has Down Syndrome, a current form signed by your **Doctor** stating the rider does not have Atlanto-Axial Dislocation is required before he/she may ride. (RR5)

D. The Physical or Occupational Therapy Form is to be filled out for the rider, who is under the supervision of a Physical or Occupational Therapist, and/or Teacher Assessment. (RR6)

Forms are good for one year, but must be updated through the end of the session. (Check with Lynn if you are not sure they are current.)

ALL forms must be submitted at least **TWO WEEKS BEFORE** the first class of the session. This includes returning riders who need to submit updated forms. Riders whose forms are not received two weeks before the session starts may lose their spot in the class. This is a new requirement we must follow. Forms should be mailed to: Kent Special Riding Program, c/o Lynn Schumacher, 9705 Morse Lake Ave., Alto, MI 49302. It is strongly recommended that you keep a copy of all forms, in case they get lost in the mail.

Spring Session – All forms must be received by **April 3rd**

Summer Session – All forms must be received by **June 12th**

Fall Session – All forms for Saturday & Evening classes must be received by **August 26th**

If you submit forms, but are put on the waiting list, your forms will be kept on file. The forms are good for one year.

The parent/guardian/caregiver who brings each rider to KSRP must remain on site at all times the rider is at KSRP.

If you are unable to ride, please call the barn at (616) 891-0057 as soon as possible. Leave a message if no one answers. Volunteers and horses will be waiting for you unless you notify us about your cancellations.

All riders should wear long pants and MUST wear sturdy closed-toe shoes.

Instructors may choose to have an unmounted class if conditions are present that could potentially compromise the safety or effectiveness of a mounted class (weather conditions, lack of volunteers, horse behavior or availability, etc). An Instructor may remove a rider from a class if conditions are present that could jeopardize the safety of the rider, horse, volunteers, other riders, or anyone else.

The program location is at the Schumacher's Farm, 9705 Morse Lake Ave., Alto. Easiest directions to KSRP Schumacher's Farm: Take the Beltline (M37) south to 100th St. Turn left on 100th, and travel 5 miles east to the second stop sign. Left on Morse Lake Ave. and left into the second driveway. Alternate directions: Take Cascade Rd. east to Whitneyville Rd, right on Whitneyville, left on 100th, then left on Morse Lake, and left into the second drive. Numbers to remember: **Barn - 891-0057, House - 891-8066.**

We may cancel classes due to severe weather or excessive heat. We will call you to notify you of a cancellation. If you are in doubt, call the barn (891-0057).

We look forward to working with you in this exciting program!

2017 DATES

Work Days: April 1 & 8, 9:00 am - 3:00 pm

~ ~ ~ ~ ~

Spring Volunteer training: April 3, 7:00-8:30 pm

Volunteer Academy: April 10-15

Spring Session: April 17 – May 27

~ ~ ~ ~ ~

Summer Volunteer training: June 19, 7:00-8:30 pm

Summer Session: June 26 - August 8 (no classes July 4)

~ ~ ~ ~ ~

Fall Volunteer training: Sept 5, 7:00-8:30 pm

Volunteer Academy: TBD

Fall Session for Evening and Saturday classes: Sept. 9 - Oct. 21

Fall Session for Daytime classes: Sept. 18 – Oct. 27

Fall Work Day: Nov 4

~ ~ ~ ~ ~

39th Annual Ride-a-thon ~ September 23

~ ~ ~ ~ ~

Some Special Needs - - Contact Lynn if you can help (891-8066):

Donate prizes for the Ride-a-thon

Sponsor the Ride-a-thon for \$500.00

Have your business name on the shirts and all advertising

Donate \$30.00 to the scholarship fund

Donate money to help fund the program



**KENT SPECIAL RIDING PROGRAM
ENROLLMENT APPLICATION FORM
2017 SESSIONS**



Please select the session(s) you are applying to ride. Please submit a separate Enrollment Application form for each session. Applications for any 2017 session are accepted at any time.

_____ **Spring Session (April 17-May 27)**

_____ **Summer Session (June 26-Aug 8)**

_____ **Fall Session (Saturdays & Evening classes: Sept 9-Oct 21)**

_____ **Additional Donation** (please specify amount of donation \$_____. Thank you!)

Total enclosed: \$_____ Please make checks payable to KSRP.

Please complete the information below and mail this form with the **\$30 per session** fee to: Kent Special Riding Program, c/o Lynn Schumacher, 9705 Morse Lake Ave., Alto, MI 49302.

All checks will be cashed at the time of receipt. You may write one check with the current date for all sessions within a calendar year. You may write one check for multiple riders, but please clearly specify exactly what the amounts are for. Post-dated checks will not be accepted. If the rider is not scheduled to ride in a session that has been paid for, you may receive a complete refund upon request.

Rider's Name: _____ Phone: _____ 2nd Phone: _____

E-Mail _____ Age: _____ Weight _____

School Attending: _____

Description of Rider's Disability _____

Please indicate (specify order) which days and times you are available for the specified session. Riders will be grouped according to their ability, so we cannot guarantee your first choice. Not all days/times will be offered each session; actual times may vary. Please give at least 3 choices for each session:

Monday	_____ 5:30pm - 6:30pm	_____ 6:45pm - 7:45pm
Tuesday	_____ 5:30pm - 6:30pm	_____ 6:45pm - 7:45pm
Wednesday	_____ 5:30pm - 6:30pm	_____ 6:45pm - 7:45pm
Thursday	_____ 5:30pm - 6:30pm	_____ 6:45pm - 7:45pm
Saturday	_____ 9:00am - 10:00am	_____ 10:15am-11:15am
	_____ 11:45am-12:45pm	_____ 1:00pm-2:00pm _____ 2:15pm-3:15pm

You will be notified by phone or e-mail as soon as possible if you are accepted to ride that session and of your scheduled day and time.